## EASTERN UNIVERSITY, SRI LANKA

## FOURTH YEAR FIRST SEMESTER EXAMINATION IN AGRICULTURE -2012/2013

## 2015 (MARCH)

## CC 4103 - Career Development (2:30/00/60) - Old Syllabus

Answer ALL Questions

Time allowed: 02 hours

01) a) What is meant by "Personality"?

b) Define "Self Esteem" and "Self Monitoring"?

c) Explain the big five model of personality dimensions.

02) a) What is meant by "Time Management" (TM)?

b) Discuss about the benefits of having good TM skills?

c) What are the early warning signs of TM problems of an individual?

03) a) What are the Do's and Don'ts should be followed in "Interview Facing" ?

b) Explain the factors which determine a good environment in an office.

c) What are the Critical and Creative thinking skills that an Undergraduate should hold?

04) a) Write a covering letter to apply for the post of Research Assistant which was appeared in Sunday Times dated 01.03.2015 to submit your application. Mention your specialties to suit that post also.
b) Discuss the importance of keeping "Curriculum Vitae"?